

CORPORATION OF THE MUNICIPALITY OF CALVIN
MINUTES OF THE REGULAR COUNCIL MEETING TUESDAY, FEBRUARY 8, 2022

The regular meeting of Council was held this date by Zoom electronic meetings (due to Covid-19 pandemic). Present were Mayor Ian Pennell, Deputy Mayor Sandy Cross, Councillor Christine Shippam, Councillor Kim Brooker, Councillor Bart Castelijn, Clerk-Treasurer Cindy Pigeau, Administrative Assistant Aleysha Blake, Roads Superintendent Chris Whalley, Fire Chief Dean Maxwell and Landfill & Recreation Manager Jacob Grove.

Regrets: 0

Guests:0

The meeting was called to order at 7:00 p.m. by Mayor Ian Pennell

PECUNIARY/CONFLICT OF INTEREST:	None
PRESENTATIONS/DELEGATIONS:	None
REPORTS FROM MUNICIPAL OFFICERS:	-Chris Whalley, Roads Superintendent -Dean Maxwell, Fire Chief -Jacob Grove, Landfill and Recreation Manager -Shane Conrad, Chief Building Official – Written Report ONLY

2022-037 ADOPT MINUTES OF TUESDAY, JANUARY 25, 2022 COUNCIL MEETING

Moved by Coun Brooker and seconded by Coun Cross that the minutes of the regular meeting of Council held on Tuesday, January 25th, 2022 be hereby adopted and signed as circulated.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijn	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

2022-024 BY-LAW #2022-007 BEING A BY-LAW TO CODIFY HUMAN RESOURCES RECRUITMENT AND MANAGEMENT POLICIES

Moved by Coun Castelijn and seconded by Coun Shippam that being a by-law to codify human resources recruitment and management policies. This by-law received third and final reading on Tuesday, February 8th, 2022 and finally passed before an open Council on this date.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijn	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

2022-038 REVIEW OF COUNCIL REMUNERATION BY-LAW AS REQUIRED EVERY FOUR (4) YEARS (FOR DISCUSSION AND DIRECTIVES TO STAFF)

Moved by Coun Castelijn and seconded by Coun Shippam that Council review By-law No. 2018-003 which established council remuneration for the years 2018 – 2022 and provide to the Municipal Administrator and/or Clerk-Treasurer by the meeting of February 22, 2022 as to amendments to be made if any.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2021-039 BY-LAW NO. 2022-009 BEING A BY-LAW TO PRESCRIBE STANDARD FOR THE MAINTENANCE AND OCCUPANCY OF BUILDINGS AND PROPERTY

Moved by Coun Cross and seconded by Coun Brooker that being a by-law to prescribe standards for the maintenance and occupancy of buildings and property. This by-law received 1st reading on Tuesday, February 8th, 2022 and will come before Council for a 2nd, 3rd and final reading on _____ 2022.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-040 2022CT-09 – IMPROVED HYDRO RATES FROM ONTARIO WHOLESAL ENERGY

Moved by Coun Brooker and seconded by Coun Castelijn that Council would like to move forward with entering into a contract with Ontario Wholesale Energy for the supply of electricity for the Municipality of Calvin.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Nay
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Nay
Carried

2022-041 BY-LAW NO. 2022-010 BEING A BY-LAW TO PROVIDE FOR THE USE OF HERBICIDES AND PESTICIDES ON MUNICIPAL PROPERTY

Moved by Coun Cross and seconded by Coun Shippam (First Reading) Moved by Coun Cross and seconded by Coun Brooker (Second Reading) that being a by-law to provide for the use of herbicides and pesticides on municipal property. This by-law received 1st & 2nd reading on Tuesday, February 8th, 2022 and will come before Council for a 3rd and final reading on _____, 2022.

Recorded Vote as per Electronic Meeting Best Practices

First Reading

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

Recorded Vote as per Electronic Meeting Best Practices

Second Reading

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-042 BY-LAW NO. 2022-011 THAT BEING A BY-LAW TO ADOPT A POLICY REGARDING THE PASSING OF THE ANNUAL BUDGET FOR THE MUNICIPALITY OF CALVIN

Moved by Coun Castelijn and seconded by Coun Shippam that being a by-law to adopt a policy regarding the passing of the annual budget for the Municipality of Calvin. This by-law received 1st reading on Tuesday, February 8th, 2022 and will come before Council for a 2nd, 3rd and final reading on _____ 2022.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-043 2022-CT10 – RESOLUTION FOR PROPERTY TAXES IN ARREARS TWO YEARS AND OVER FOR TAX COLLECTION

Moved by Coun Shippam and seconded by Coun Cross That letters be issued in early 2022 to all property owners who are over two year in arrears on their property taxes as of February 1, 2022 allowing them ninety (90) days to: Pay up their outstanding property taxes in full, or Contact the Clerk-Treasurer within ninety (90) days to make written/signed arrangement to pay all outstanding taxes, plus and including any new taxes calculated as owing, within thirty-six (36) months from the date of the written and signed agreement, or If payment has not been received and/or written and signed payment arrangements have not been made within the ninety (90) days and/or payments as have been agreed upon have lapsed since previously made, the Clerk-Treasurer is hereby authorized to then proceed with registering a tax arrears certificate against the property which would initiate tax sale proceedings.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-044 BY-LAW NO. 2022-012 BEING A BY-LAW TO ENTER INTO AN AGREEMENT BETWEEN THE CORPORATION OF THE MUNICIPALITY OF CALVIN AND THE ALGONQUIN PROVINCIAL PARK ACCESS (LANDFILL)

Moved by Coun Castelijn and seconded by Coun Brooker (First Reading) Moved by Coun Castelijn and seconded by Coun Shippam (Second Reading) that being a by-law to enter into an agreement between the Corporation of the Municipality of Calvin and the Algonquin Provincial Park Access (Landfill). This by-law received 1st & 2nd reading on Tuesday, February 8th, 2022 and will come before Council for a 3rd and final reading on _____, 2022.

Recorded Vote as per Electronic Meeting Best Practices

First Reading

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

Recorded Vote as per Electronic Meeting Best Practices

Second Reading

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-045 BY-LAW NO. 2022-013 BEING A BY-LAW TO ENTER INTO AN AGREEMENT BETWEEN THE CORPORATION OF THE MUNICIPALITY OF CALVIN AND SAMUEL de CHAMPLAIN PROVINCIAL PARK (LANDFILL)

Moved by Coun Cross and seconded by Coun Brooker (First Reading) Moved by Coun Brooker and seconded by Coun Shippam (Second Reading) that being a by-law to enter into an agreement between the Corporation of the Municipality of Calvin and the Samuel de Champlain Provincial Park (Landfill). This by-law received 1st & 2nd reading on Tuesday, February 8th, 2022 and will come before Council for a 3rd and final reading on _____, 2022.

Recorded Vote as per Electronic Meeting Best Practices

First Reading

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

Recorded Vote as per Electronic Meeting Best Practices

Second Reading

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-046 BY-LAW NO. 2022-014 BEING A BY-LAW TO ENTER INTO AN AGREEMENT BETWEEN THE CORPORATION OF THE MUNICIPALITY OF CALVIN AND CANADIAN ECOLOGY CENTRE (LANDFILL)

Moved by Coun Castelijn and seconded by Coun Cross (First Reading) Moved by Coun Cross and seconded by Coun Brooker (Second Reading) that being a by-law to enter into an agreement between the Corporation of the Municipality of Calvin and the Canadian Ecology Centre (Landfill). This by-law received 1st & 2nd reading on Tuesday, February 8th, 2022 and will come before Council for a 3rd and final reading on _____, 2022.

Recorded Vote as per Electronic Meeting Best Practices

First Reading

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

Recorded Vote as per Electronic Meeting Best Practices

Second Reading

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-047 INSURANCE PROPOSAL RESULTS

Moved by Coun Shippam and seconded by Coun Castelijn that whereas Council acknowledges the following bids were received for the Response to Proposal CAL-INS-2022 for Municipal Insurance:

1. MIS Municipal Insurance Services \$39,303.00 (HST Included)
2. Aon Reed Stenhouse Inc. \$0.00

A response was not received from the third vendor that the Request for Proposal was sent out to.

And whereas the Clerk-Treasurer recommends that we accept the response provided MIS Municipal Insurance Services for our Municipal Insurance. The response provided by Aon Reed Stenhouse was that they did not have enough time to prepare a response. And whereas the Municipality of Calvin has been a client of MIS Municipal Insurance Services for over 15 years with response times for requests for service being excellent. Now therefore be resolved that Council authorizes the Clerk-Treasurer to proceed with moving forward with awarding the contract for the Municipality of Calvin's Municipal Insurance to MIS Municipal Insurance Services.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-048 BY-LAW NO. 2022-015 BEING A BY-LAW TO ENTER INTO AN AGREEMENT BETWEEN THE CORPORATION OF THE MUNICIPALITY OF CALVIN AND THE TOWNSHIP OF BONFIELD FOR WILDLIFE DAMAGE COMPENSATION INVESTIGATORS

Moved by Coun Cross and seconded by Coun Castelijn (First Reading) Moved by Coun Brooker and seconded by Coun Shippam (Second Reading) that being a by-law to enter into an agreement between the Corporation of the Municipality of Calvin and the Township of Bonfield. This by-law received 1st & 2nd reading on Tuesday, February 8th, 2022 and will come before Council for a 3rd and final reading on _____, 2022.

Recorded Vote as per Electronic Meeting Best Practices

First Reading

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

Recorded Vote as per Electronic Meeting Best Practices

Second Reading

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-049 CONSENT NO. 2022-02 & 2022-03 – MEINDERSMA-MISSAGHI

Moved by Coun Brooker and seconded by Coun Shippam that wheras applications for Consent No. 2022-02 and 2022-03 in the name of Meindersma-Missaghi have been filed with the East Nipissing Planning Board on land know as Concession 06 Lot 11, Municipality of Calvin along Suzannes Rd, to sever two (2) 20 acres lots (application 2022-02 and 2022-03, respectively) from the 100 acres of Con 6 lot 11 and retain approximately 60 acres in the Municipality of Calvin, where Suzannes Road is a year round maintained road; Now therefore the Council of the Municipality of Calvin resolves that:

1. It is recommended that the East Nipissing Planning Board give provisional consent to this application and;
2. A copy of the completed survey for the new lots and right of way shall be provided to the municipality, in both digital format and hard copy, and;
3. That the 5% Cash In Lieu shall apply to the two (2) newly created lots and is payable in full to the municipality as a requirement of consent.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-050 BY-LAW NO. 2022-016 BEING A BY-LAW TO AUTHORIZE THE ESTABLISHMENT OF THE JOINT ELECTION COMPLIANCE AUDIT COMMITTEE AND TO APPOINT ITS COMMITTEE MEMBERS FOR THE 2022 MUNICIPAL ELECTIONS

Moved by Coun Cross and seconded by Coun Shippam (First Reading) Moved by Coun Shippam and seconded by Coun Brooker (Second Reading) that a by-law to authorize the establishment of the joint election compliance audit committee and to appoint its committee members for the 2022 municipal elections. This by-law received 1st & 2nd reading on Tuesday, February 8th, 2022 and will come before Council for a 3rd and final reading on _____, 2022.

Recorded Vote as per Electronic Meeting Best Practices

First Reading

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

Recorded Vote as per Electronic Meeting Best Practices

Second Reading

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-051 SUPPORT FOR THE PROVINCIAL OFFENCES ACT COURTS IN CRISIS

Moved by Coun Castelijn and seconded by Coun Cross That Council hereby supports the Town of Caledon and the Town of Mono Letter to the Honourable Doug Downey, Attorney General, Ministry of the Attorney General supporting the current crisis in the Provincial Offences Act courts.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-052 PUBLIC INPUT INTO ONTARIO PROVINCIAL POLICE SERVICES

Moved by Coun Castelijn and seconded by Coun Cross that as per the inquiry from the Township of Papineau-Cameron regarding any concerns the surrounding Municipalities have regarding the service being provided by the Ontario Provincial Police, Council requests that Staff ask for the public's input into this matter by putting the request in the February 2022 flyer.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-053 CLOSED PORTION

Moved by Coun Brooker and seconded by Coun Shippam that this portion of the meeting now be closed under the Municipal Act, 2001, ch. 25, as per Section 239 (2)(b) personal matters about an identifiable individual, including a municipal or local board employee and (2)(d) labour relations or employee negotiations RE: Municipal Administrator Candidates, Clerk-Treasurer Position and Administrative Assistant Probationary Period.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-054 EXTEND BEYOND 11PM

Moved by Coun Brooker and seconded by Coun Cross that this regular meeting of Council will extend past the 11:00pm adjournment designation for an extra 1 hour until 12:00am (midnight).

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-055 OUT OF CLOSED PORTION

Moved by Coun Castelijn and seconded by Coun Cross that be it resolved that the Council for the Corporation of the Municipality of Calvin arise from Closed Session at 11:01 p.m. and report as follows: That Council discussed Municipal Administrator candidates, the Clerk-Treasurer position and the Administrative Assistant Probationary period.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-056 BY-LAW #2022-017 BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL (FEBRUARY 8, 2022 – REGULAR MEETING OF COUNCIL)

Moved by Coun Shippam and seconded by Coun Brooker (First Reading), Moved by Coun Cross and seconded by Coun Brooker, (Second Reading), Moved by Coun Shippam and seconded by Coun Castelijn (Third and Final Reading) that being a by-law to confirm the proceedings of Council (February 8, 2022 – Regular Meeting of Council). This by-law received first, second, third and final reading on Tuesday, February 8, 2022 and finally passed before an open Council on this date.

Recorded Vote as per Electronic Meeting Best Practices

First Reading

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

Recorded Vote as per Electronic Meeting Best Practices

Second Reading

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijn	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea
Carried	

Recorded Vote as per Electronic Meeting Best Practices

Third Reading

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijn	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea
Carried	

2022-057 ADJOURNMENT

Moved by Coun Cross and seconded by Coun Brooker that be it resolved that this regular meeting of Council now be adjourned at 11:07 p.m.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijn	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea
Carried	